

**PROFESSIONAL TEACHING STANDARDS BOARD (PTSB)
FREMONT COUNTY SCHOOL DISTRICT NO. 25 BOARD ROOM – RIVERTON, WYOMING
FEBRUARY 4-5, 2014**

WORK SESSION – TUESDAY, FEBRUARY 4

CALL TO ORDER – 8:14 A.M.

Present: Board: Jon Abrams, Brent Bacon, Diane Beffert, Shawn Peck, Michael Day, Jason Wheeler, Mary Houck, Aaron Jensen, Molly Potas, Tracy Ragland and Janice Marshall; Staff: Andrea Bryant, Ashley Ragenth, and Trisha Wright; Attorney General's Office: Bill Pilger, Matt Fermelia; Human Resources: Angela Benner and Cindy Hayden; University of Wyoming: Leslie Rush; Wyoming Education Association: Kathy Scheurman; Guest: Kelly Simone.

GUEST SPEAKER KELLY SIMONE

Kelly Simone discussed her concerns with the P20 Statewide Longitudinal Data System (P20 SLDS). The Board requested Andrea Bryant send a letter to the Legislature discussing concerns of the Board regarding the P20 SLDS.

EXECUTIVE SESSION

Jon Abrams moved and Diane Beffert seconded to move into executive session to discuss personnel matters at 9:29 a.m. Motion carried.

Public session resumed at 11:09 a.m.

REORGANIZATION COMMITTEE

Committee member, Tracy Ragland, provided a report to all of the Board members on the committee's visit to the PTSB Office on January 15, 2014.

Dismissed for lunch at 12:04 p.m.

Public session resumed at 1:06 p.m.

EXECUTIVE SESSION

Brent Bacon moved and Jason Wheeler seconded to move into executive session to discuss personnel matters at 1:06 p.m. Motion carried.

Executive session concluded at 2:15 p.m.

Public session resumed at 2:34 p.m.

PTSB EXECUTIVE DIRECTOR

The Board discussed the PTSB Director responsibilities and job description.

WORK SESSION ADJOURNED

Moved by Brent Bacon and seconded by Jason Wheeler to adjourn the meeting at 3:18 p.m. Motion carried.

REGULAR MEETING – WEDNESDAY, FEBRUARY 5

CALL TO ORDER – 8:11 A.M.

Present: Board: Jon Abrams, Brent Bacon, Diane Beffert, Shawn Peck, Jason Wheeler, Mary Houck, Aaron Jensen, Molly Kinsey, Molly Potas, Tracy Ragland and Janice Marshall; Staff: Andrea Bryant, Ashley Rageth, and Trisha Wright; Attorney General's Office: Ryan Schelhaas; Human Resources: Angela Benner and Cindy Hayden; University of Wyoming: Leslie Rush; Wyoming Education Association: Kathy Scheurman; State Superintendent's Office: Cindy Hill and John Masters.

ADOPTION OF AGENDA

John Abrams moved and Jason Wheeler seconded to adopt the agenda. Motion carried.

Tracy Ragland moved and Diane Beffert seconded to move the Recruitment Committee update to be the first agenda item. Motion carried.

RECRUITMENT COMMITTEE

Jason Wheeler reported that the Recruitment Committee would like to recommend that the Board appoint Andrea Bryant as the Executive Director of the PTSB. The committee was impressed with Andrea's initiative with the recruitment process, as well as her ability to not only maintain but also expand the work being done at PTSB. The committee felt that Andrea had done an excellent job in creating a great atmosphere at the PTSB, and the Reorganization Committee was very impressed when it met with Andrea and the PTSB staff at its visit in January.

DIRECTOR APPOINTMENT

Jon Abrams moved and Diane Beffert seconded to appoint Andrea Bryant as Executive Director of the PTSB effective immediately. Motion carried.

EXECUTIVE SESSION

Brent Bacon moved and Tracy Ragland seconded to move into executive session to discuss personnel matters at 8:17 a.m.

Regular session resumed at 9:38 a.m.

NEW BOARD MEMBER

Board Chair Molly Potas welcomed Janice Marshall to the Board as the School Board Member Representative.

ADOPTION OF MINUTES

Brent Bacon moved and Tracy Ragland seconded to adopt the minutes from November 22, 2013, December 10, 2013, and December 17, 2013 with no changes. Motion carried.

FINAL ADOPTION OF CHAPTER 4 RULE CHANGE

Jon Abrams moved and Shawn Peck seconded to make the final adoption of the Chapter 4 Rule Change updating the Journalism Standards along with minor revisions to Table 1. Motion carried.

COMMITTEE REPORTS

Application Review Committee (ARC) and Investigative Committees (ICs) – Ashley Rageth provided the Board with an update on Docket# 2011-015. Ashley also provided an update on the process updates that are taking place for all disciplinary processes.

Jason Wheeler was appointed to replace Linda Wolfskill on the Investigative Committee with Diane Beffert.

Jon Abrams requested that Andrea Bryant work in conjunction with the Attorney General's Office to provide some clarification on the extent of the responsibilities and scope of practice for the ARC and ICs.

EXECUTIVE COMMITTEE

Andrea Bryant asked if the Board would still like to create an Executive Committee. Diane Beffert nominated herself because of her location and availability to the PTSB Office. It was suggested by Brent Bacon to have the Board Officers including Chair Molly Potas, Vice-Chair Jon Abrams, and Parliamentarian Jason Wheeler to serve on the Executive Committee.

Items such as leave and travel requests or conferences will be taken to the Executive Committee for discussion and approval.

CAEP TRAINING IN BRIEF

Andrea Bryant provided a brief training via PowerPoint highlighting CAEP as an organization and its interaction with PTSB. It was noted that CAEP training would be ongoing for the Board.

Brent Bacon moved and Jason Wheeler seconded for PTSB to accept and adopt the CAEP Partnership Agreement.

P20 STATEWIDE LONGITUDINAL DATA SYSTEM

The P20 Statewide Longitudinal Data System (SLDS) was discussed previously at the work session and there were no further updates.

DIRECTOR'S REPORT

Andrea Bryant requested feedback on the format and the quality/quantity of the information that has been provided in the monthly updates to the Board. The Board unanimously agreed that it approved of the current format of the monthly updates. Andrea called on Trisha Wright to report on the application processing for the PTSB. Andrea then updated the Board on PTSB's financial status, PTSB staff, status of the PTSB new online licensure system, Wyoming Department of Education, Wyoming National Board Certification Initiative, 2014 Budget Session of the Wyoming Legislature, and upcoming events and tasks for PTSB.

WYOMING EDUCATION ASSOCIATION (WEA) PRESENTATION BY KATHY SCHEURMAN

Kathy Scheurman extended an invitation on behalf of the WEA to the PTSB for a mutual collaboration and support system as well as offered to lobby on behalf of PTSB on mutual interest topics. Kathy also offered WEA's services on providing stakeholder surveys for PTSB.

STATE SUPERINTENDENT'S OFFICE PRESENTATION BY SUPERINTENDENT CINDY HILL

Superintendent Hill greeted the Board and discussed the Supreme Court's decision regarding SF104 and asked if the Board had any questions. Superintendent Hill also requested an update on the vacancy of the Executive Director for PTSB; Chair Molly Potas explained that the Board appointed Andrea Bryant as the Executive Director that morning effective immediately.

NEXT BOARD MEETING

The next Board meeting will be April 28, 2014 via WEN from 3:00 p.m. to 5:00 p.m. The Board scheduled the summer Board retreat for June 16-17, 2014 in Cody, WY.

MEETING ADJOURNED

The meeting was adjourned at 1:06 p.m.